

## **COPLEY-FAIRLAWN CITY BOARD OF EDUCATION**

2025 Organizational/Regular Meeting

Copley High School Commons

January 7, 2025 5:30 p.m.

James L. Borchik, President pro-tempore called the meeting to order at 5:30 p.m.

John Wheadon, Treasurer, called the roll and the following were present:

Jim Borchik  
Trevor Chuna  
Steve Doss  
Beth Hertz  
Paula Lynn

2025-01

### **A. Election of President**

President pro-tempore Borchik opens the floor for nominations for President of the Board for 2025. Mrs. Lynn nominates Mrs. Hertz.

With no other nominations, Mr. Borchik closed nominations for President and the roll call to elect Mrs. Hertz was as follows:

AYES: Lynn, Doss, Chuna, Borchik  
ABSTAIN: Hertz  
NAYS: None

2025-02

### **B. Election of Vice President**

President Hertz opens the floor for nominations for Vice-President of the Board for 2025. Mr. Borchik nominates Mr. Doss.

With no other nominations, Mrs. Hertz closed nominations for Vice-President and the roll call to elect Mr. Doss was as follows:

AYES: Borchik, Lynn, Chuna, Hertz  
ABSTAIN: Doss  
NAYS: None

2025-03

### **C. Adoption of Agenda**

It was moved by Mr. Chuna, seconded by Mrs. Lynn, to adopt the agenda for the January 7, 2025 organizational/regular meeting, as presented.

AYES: Chuna, Lynn, Doss, Borchik, Hertz  
NAYS: None

2025-04

### **D. Board Action**

It was moved by Mr. Borchik, seconded by Mr. Doss, to take the following actions:

#### **1. Board Liaisons**

Appoint the following as liaisons to represent the Board of Education for calendar year 2025:

Building and Grounds:	<u>Trevor Chuna</u>
Academics/Student Achievement:	<u>Steve Doss</u>
Legislative:	<u>Beth Hertz</u>
Technology:	<u>Paula Lynn</u>
Community Relations:	<u>Jim Borchik</u>

2. Service Fund

Establish a service fund in the amount of \$5,000.00 for the Copley-Fairlawn Board of Education. (Ohio Revised Code section 3315.15).

3. Publication of Record

Designate the West Side Leader as the official publication of record for the posting of all legal advertisements for the Copley-Fairlawn City School District.

4. Regular Meetings/Work Sessions

Conduct the calendar year 2025 regular monthly meetings of the Copley-Fairlawn City Board of Education on the following dates:

February 18, 2025  
March 18, 2025  
April 15, 2025  
May 20, 2025  
June 24, 2025 \*  
July 15, 2025  
August 19, 2025  
September 16, 2025  
October 21, 2025  
November 18, 2025  
December 16, 2025

(\*Indicates not the 3<sup>rd</sup> Tuesday of the month)

Meetings will be held at 5:30 p.m. or as otherwise properly scheduled and announced, in the Copley High School Auditorium. Additional meetings shall be designated at a time and place properly announced. (Ohio Revised Code section 3313.16)

5. Performance Bonds

Authorize the purchase of performance bonds in the amount of \$50,000.00 each, for the President of the Board of Education and the Superintendent and Treasurer of the Copley-Fairlawn City School District.

6. State and Federal Funds/Grants

Authorize the Superintendent and Treasurer of the Copley-Fairlawn City School District to apply for all available state and federal funds and grants.

7. Investments

Authorize the Treasurer of the Copley-Fairlawn City School District to invest interim and inactive funds as prescribed by the Ohio Revised Code.

8. Purchasing Agent

Appoint the Superintendent of the Copley-Fairlawn City School District or the Superintendent's designee as purchasing agent for the district.

9. Temporary Employment of Emergency Personnel

Authorize the Superintendent of the Copley-Fairlawn City School District to employ temporary or emergency personnel when needed during calendar year 2025. Such employments will be reviewed by the Board of Education at its next regularly scheduled meeting.

10. Legal Counsel

Employ the following law firms as counsel to the Board of Education for calendar year 2025, for such matters as may from time to time be referred by the Board or the Superintendent:

Bricker & Graydon, L.L.P.  
Ennis Britton Co., L.P.A.  
Gingo & Bair Law, LLC  
Peters Kalail & Markakis Co., L.P.A.  
Squire Patton Boggs  
Weston Hurd L.L.P

11. Records Commission

Appoint the records commission of the Copley-Fairlawn City School District for calendar year 2025, comprised of the President of the Board of Education, Superintendent and Treasurer of the district. The records commission may meet at least once each calendar year to establish rules for retention and disposal of records and to review same.

12. Fiscal Year 2026 Tax Budget

Approve the Fiscal Year 2026 Tax Budget, as presented.

AYES: Borchik, Doss, Chuna, Lynn, Hertz

NAYS: None

E. Recognition of the Public

*The Copley-Fairlawn City School District Board of Education feels that while public participation in Board meetings is not required, it is a valuable way to receive input from community members. The Board will not enter into debate or discussion on any matter brought forward, instead the information will be forwarded to the proper individual for possible follow up. Those who wish to participate in the public comments section of the agenda must sign in on the sheet available at the entrance to the meeting. Those signed up to address the Board should limit their comments to a maximum of three minutes until the total time of 30 minutes is used according to Policy BDDH (Also KD) and Ohio Revised Code 121.22 and 3313.20.*

None

F. Special Recognition – School Board Recognition Month, January 2025

The Copley-Fairlawn City School District Board of Education members, as part of Board of Education appreciation month, were recognized and thanked for their services to the students, staff, and community of Copley-Fairlawn. (Mr. Brian Williams, Assistant Superintendent did the recognition).

Mr. Williams stated that the Ohio School Boards Association has declared the theme for 2025 is Board of Education members are superheroes. He said like superheroes, the board members tirelessly dedicate themselves to ensuring that every student receives the best education possible, all while managing the many challenges that come with overseeing a school district. Further stating that their actions, often behind the scenes, are truly the superpowers that allow the Copley-Fairlawn City School District to thrive.

He also said that everyone is grateful for each board member’s constant support and the “super” level of care they put into their roles. Just like superheroes, their influence extends far beyond the walls, inspiring students, teachers, and the entire community to rise to new heights.

He concluded by thanking the board members for their tireless dedication to the students and entire community and everyone looks forward to continuing the journey together, knowing that with their leadership, the sky is the limit.

2025-05

G. Treasurer’s Business

It was moved by Mrs. Lynn, seconded by Mr. Doss, to approve the following actions, upon the recommendation of the Treasurer:

1. Minutes

Approve the minutes of the Board of Education’s regular meeting held December 17, 2024.

2. Financial Statements

Approve the financial statement for the month of December, 2024.

3. Fund-to-Fund Transfer

Approve the following fund-to-fund transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund	Athletics	\$50,000.00

AYES: Lynn, Doss, Chuna, Borchik, Hertz

NAYS: None

2025-06

H. Superintendent’s Considerations and Recommendations

It was moved by Mr. Chuna, seconded by Mr. Borchik, to approve the following actions, upon the recommendation of the Superintendent:

1. Personnel

a. Certified

1. Employ the following long-term substitute for the remainder of the 2024-2025 school year:

Davis, Ashley

Copley High School, 10<sup>th</sup> Grade ELA

- 2. Grant an unpaid leave of absence to Teresa Roush beginning January 7, 2025.

b. Classified

- 1. Employ the following substitute personnel for the 2024-2025 school year, contingent upon subsequent receipt by the Board of Education of reports from FBI and BCII, and official documentation of any required licensure, course work, degrees and testing appropriate to the position for which the candidate is to be hired:

Hrubik, Stella	Cafeteria/Recess Monitor
King, Harmony	Custodian, effective December 20, 2024

- 2. Accept the resignation of the following:

Arnold, Edward	Bus Driver, effective February 18, 2025, for retirement purposes.
Hrubik, Stella	Cafeteria Monitor, effective December 20, 2024

2. Esports Ohio Membership

Approve the Membership Application and Waiver and Release of Liability with Esports Ohio.

3. Memorandum – Kent State University CCP 2024-2025

- a. Approve the memorandum of understanding between Kent State University and the Copley-Fairlawn City School District to provide instructional services to qualifying students for the 2025-2026 school year. (College Credit Plus)

AYES: Chuna, Borchik, Lynn, Doss, Hertz  
NAYS: None

I. New Business

Mrs. Kirsch, Superintendent, thanked Mr. Borchik for serving as Board President during calendar year 2024 and presented him with an engraved gavel.

Mrs. Kirsch gave a construction update. The ceiling lights have been fully installed in the high school commons. The high school guidance and administrative office areas are substantially completed and have been turned over to the school district; however, since the front entrance is still under construction the offices can't be utilized. The high school kitchen is missing one piece of required equipment in the dishwashing area which is necessary to pass inspection. The equipment is expected to be delivered this week and the final inspection done thereafter. The Bistro 81 training on the new equipment is scheduled for tomorrow (January 8, 2025). Once training is complete, the Bistro will be re-opened. The high school locker rooms are functional but not completed yet. Tile work and shower valves still need to be installed. The high school front entrance is still work in progress. The cold weather has delayed some of the concrete work that was planned for this week. Contractors are still working on the punch lists at the elementary buildings and middle school. The architect will do a re-inspection next week to make sure all work is completed properly and to specifications.

J. Adjournment

It was moved by Mrs. Lynn, seconded by Mr. Doss, to adjourn the meeting (5:45 p.m.)

AYES: Lynn, Doss, Chuna, Borchik, Hertz

NAYS: None

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President

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Treasurer